



**STELLA MATUTINA COLLEGE OF EDUCATION
(AUTONOMOUS)**

Re-Accredited (3rd Cycle) by NAAC at 'A' Grade with CGPA: 3.48

Ashok Nagar, Chennai – 600 083

| Tel.: (+91) 44-24894262 | Email : smcedn@gmail.com, info@smcedn.edu.in | Web : smcedn.edu.in |

**ACADEMIC AND ADMINISTRATIVE
AUDIT (AAA)
2022 - 2023**

COLLEGE PROFILE

1	Name of the College, Website, email and Ph.No.	Stella Matutina College of Education www.smce-chennai.com smcedn.edu.in 044-24894262
2	Name of the Principal, email & Mob.No	Dr.Mrs.Joseph Catherine catheinejoseph2@gmail.com & 9941287627
3	Name of the IQAC Coordinator, email & Mob. No	Dr.Mrs.Alma Juliet Pamela, almapame@gmail.com & 9500194738
4	Year of Establishment of the College	July 1961
5	Affiliating University	Tamilnadu Teachers Education University
6	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	‘A’Grade with CGPA:3.48 in December,2014

I GENERAL INFORMATION

	Items	Details	Status						
1.1	No. of Faculty	<table border="1"><tr><td>Principal</td><td>1</td></tr><tr><td>Associate Professors</td><td>1</td></tr><tr><td>Assistant Professors</td><td>22</td></tr></table>	Principal	1	Associate Professors	1	Assistant Professors	22	Yes
Principal	1								
Associate Professors	1								
Assistant Professors	22								
1.2	Number of non-teaching and technical staff	<table border="1"><tr><td>Non-Teaching staff</td><td>15</td></tr><tr><td>Technical staff</td><td>2</td></tr></table>	Non-Teaching staff	15	Technical staff	2	Yes		
Non-Teaching staff	15								
Technical staff	2								
1.3	Programme offered	<table border="1"><tr><td>UG</td><td>B. ED</td></tr><tr><td>PG</td><td>M.ED</td></tr><tr><td>PH.D.</td><td></td></tr></table>	UG	B. ED	PG	M.ED	PH.D.		Yes
UG	B. ED								
PG	M.ED								
PH.D.									

II ADMISSION

	Items	Details	Status						
2.1	No of Students Admitted.	<table border="1"><tr><td>B.Ed</td><td>182</td></tr><tr><td>M.Ed</td><td>09</td></tr><tr><td>Ph.D</td><td>09</td></tr></table>	B.Ed	182	M.Ed	09	Ph.D	09	Yes
B.Ed	182								
M.Ed	09								
Ph.D	09								
2.2	Students receiving financial assistance	Financially Backward students are identified based on their socio-economic status and provided with concession in their fees by the College management	Yes						
2.3	No.of Scholars with scholarship	Nil	Yes						

III STUDENT DIVERSITY

	Items	Details	Status																																																												
3.1	Community-wise attached	Community wise students list is maintained every year by the office management	Yes																																																												
3.2	Demography	<p>Bachelor of Education (B.Ed.)</p> <table border="1"> <thead> <tr> <th rowspan="2">Programme</th> <th colspan="2">Same State</th> <th colspan="2">Other States</th> <th colspan="2">Other Countries</th> </tr> <tr> <th>Number</th> <th>Percentage</th> <th>Number</th> <th>Percentage</th> <th>Number</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2022-23 Batch</td> <td>180</td> <td>98.90%</td> <td>2</td> <td>1.10%</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table> <p>Master of Education (M.Ed.)</p> <table border="1"> <thead> <tr> <th rowspan="2">Programme</th> <th colspan="2">Same State</th> <th colspan="2">Other States</th> <th colspan="2">Other Countries</th> </tr> <tr> <th>Number</th> <th>Percentage</th> <th>Number</th> <th>Percentage</th> <th>Number</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2022-23 Batch</td> <td>09</td> <td>100%</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table> <p>Doctor of Philosophy (Ph.D.) in Education</p> <table border="1"> <thead> <tr> <th rowspan="2">Programme</th> <th colspan="2">Same State</th> <th colspan="2">Other States</th> <th colspan="2">Other Countries</th> </tr> <tr> <th>Number</th> <th>Percentage</th> <th>Number</th> <th>Percentage</th> <th>Number</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>2022-23 Batch</td> <td>9</td> <td>100%</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>	Programme	Same State		Other States		Other Countries		Number	Percentage	Number	Percentage	Number	Percentage	2022-23 Batch	180	98.90%	2	1.10%	Nil	Nil	Programme	Same State		Other States		Other Countries		Number	Percentage	Number	Percentage	Number	Percentage	2022-23 Batch	09	100%	Nil	Nil	Nil	Nil	Programme	Same State		Other States		Other Countries		Number	Percentage	Number	Percentage	Number	Percentage	2022-23 Batch	9	100%	Nil	Nil	Nil	Nil	Yes
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3.3	Percentage of Rural Students	Bachelor of Education (B.Ed.)			Yes
		Programme	Rural Students		
			Number	Percentage	
		2022-2023 Batch	45	24.73%	
		Master of Education (M.Ed.)			
		Programme	Rural Students		
			Number	Percentage	
		2022-2023 Batch	0	-	
		Doctor of Philosophy (Ph.D.) in Education			
		Programme	Rural Students		
Number	Percentage				
2022-2023 Batch	5	55.55%			

IV CURRICULUM

	Items	Details	Status
4.1	The designing of syllabus & curriculum is according to the NCTE norms	Yes. Contents of the Curriculum updated according to the recent needs	Yes
4.2	Validation of curriculum is done with Field Experts through Board of studies and Academic Council Meetings	<p>Yes. The Validation of the curriculum is done with the field experts</p> <p>The members Board of Studies are</p> <ul style="list-style-type: none"> (i) The Secretary of the College, (ii) The Principal, (iii) All Teaching Staff, (iv) Two subject's experts from outside of the college, (v) One expert nominated by the University, (vi) One Alumnus, (vii) One Representative from Allied area, (viii) Member Secretary <p>The members Academic Council are</p> <ul style="list-style-type: none"> (i) The Secretary of the College, (ii) The Principal, (iii) All Teaching Staff, (iv) Four experts from outside of the college, <ul style="list-style-type: none"> • One Education Expert • One Lawyer • One Industry • One Subject Expert (v) Three Nominee from University, (vi) Member Secretary 	Yes

4.3	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity	IQAC meeting is conducted twice a year and the activities are discussed in the meeting to improve the quality of the education	Yes
4.6	The changes been made in tune with the feedback from students/employers/alumni?	Yes.	Yes
4.7	The syllabus comprehensive and up- to-date?	Yes	Yes
4.8	The recommended readings appropriate and up-to-date?	Yes	Yes
4.9	The syllabus includes Elective Courses?	Yes	Yes

4.10	List of elective Courses taken by the students.	B.Ed.	(i) Peace Education (ii) Women's Education (iii) Environmental Education (iv) Health and Physical Education (v) Pre-Primary Education (vi) Human Rights Education	Yes
		M.Ed.	(i) Guidance and Counselling (ii) Education for Differently Abled Learners (iii) Adult Education (iv) Environmental Education (v) Early Childhood Education	Yes
4.11	Value Added Courses offered to students	B.Ed 1 Year 1.Payanpattu Tamil 2.Communication Skill B.Ed II Year 1.Life Skills in Education		Yes
4.12	College Calendar/College Magazine	College Calendar and College Magazine are prepared and distributed to the students during the Beginning and at the End of the Academic year respectively		Yes

V TEACHING AND LEARNING

	Item	Details	Status
5.1	The learning levels of students assessed after admission	To assess the students to identify different learning needs of the students and their level of readiness to undergo professional education programme the college conducts entry level aptitude test to ensure the candidates have the aptitude to imbibe knowledge on the professional course and to know their readiness for the professional education programme, the college conducts Entry Level Entrance Test (ELET) for all the students who take admission to the course Bachelor in Education.	Yes
5.2	Student-Teacher ratio	8:1	Yes
5.3	Teaching methods & teaching aids are according to students needs	Training has been provided in the preparation of teaching aids and demonstrations are provided in every discipline to enrich teaching competencies.	Yes
5.4	Task oriented assignments are given for both B.Ed&M.Ed	Assignments are given based on the syllabus	Yes
5.5	Student support – remedial coaching	<ul style="list-style-type: none"> • During the Pedagogy class the weak students are identified and remedial coaching is given to the students by their pedagogy staff. • Psychology Professor who is also a trained Counselor gives counselling to all the students individually whenever the students are in need. 	Yes

5.6	The initiatives taken to encourage fast learners	<ul style="list-style-type: none"> • Flipped classroom • Blended Learning • Practical oriented assignment • Usage of panel board for large group instruction • ICT and innovation • Instructional Studio • Digital resource center in the library 	Yes
5.7	The diverse methods of teaching adopted	<ul style="list-style-type: none"> • Role Play • Focus Group Discussion • Demonstrations • Active learning method • Lecture • Team teaching • Constructive learning method • Seminar/presentations by students • Problem Solving Method • Brainstorming • Buzz group discussions • THINK – PAIR - SHARE 	Yes
5.8	Mentor-Mentee system	Each Staff has been allotted students to take care of their academic and personal guidance	Yes
5.9	Parent Teachers Meeting is conducted annually	The Parents Teachers Association Conducts Meeting Twice a year during Induction programme and college day.	Yes
5.10	Feedback from students at the end of every semester is collected	<ul style="list-style-type: none"> • An open forum is conducted among the union members and class representative feedbacks are collected. • Student Satisfaction Survey • Evaluation of Teacher Effectiveness by the student teachers 	Yes

5.11	Are the Steps taken for the feedback	The steps are taken according to the feedback given by the students	Yes
5.12	Training is given in	<ul style="list-style-type: none"> • Soft Skills • Computer Skills 	Yes
5.13	Educational tour / industrial visits / exhibitions / Internship / Training	<p>Internships:</p> <p>B.Ed.,</p> <ul style="list-style-type: none"> • During the II semester, for 1st year B.Ed., students college conducts activities like Demonstration session by (Teacher educator, school teacher, peer member), observation session, Micro Teaching Practice) • During their III semester, 2nd year B.Ed., students go to Government and Government Aided Schools for 16 weeks. <p>M.Ed., – During their II semester, 1st year M.Ed. Students go to education colleges in the city for 1 week</p> <p>Educational Tour</p> <ul style="list-style-type: none"> • B.Ed., I year students were taken to Educational Tour to provide orientation on art and craft. • B.Ed., I year students were taken to a field Visit to St. Louis Blind, Deaf and dumb school in order to give exposure to the teaching skills for the Teacher Trainees. • B.Ed., I year students contributed towards the educational division of the industrial trade fair at Island Grounds, Chennai. • B.Ed., I year students visited the Chennai Book fair held at YMCA, Nandanam. • B.Ed., II year students were taken on a recreational tour to Queens Land, Chennai. • M.Ed., students were taken to visit the various city libraries and special schools to gain exposure. 	Yes

5.14	Academic Competitions (College Level & Above)	<ul style="list-style-type: none"> • Conducted Quiz, • Poem Writing, • Poster Making, • Slogan Writing, and • Essay Writing during the academic year. 	Yes
5.15	Annual Citizenship Camp is Conducted	<ul style="list-style-type: none"> • Annual Citizenship camp is conducted every year for the Teacher Trainee. • Variety of group activities, workshops, Special talks by doctors, lawyers, Fitness trainers conducted during the camp. 	Yes

VI RESEARCH AND CONSULTANCY

	Item	Details	Status												
6.1	No. of Research Guides in the College	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <th style="background-color: #ff0000; color: white;">Ph.D.</th> </tr> <tr> <td align="center">5</td> </tr> </table>	Ph.D.	5	Yes										
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6.2	No. of Research Scholars working for Ph.D.,	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #ff0000; color: white;">Name</th> <th style="background-color: #ff0000; color: white;">Ph.D.</th> </tr> </thead> <tbody> <tr> <td>Dr. Mrs. Joseph Catherine</td> <td>5-Completed 7-Ongoing</td> </tr> <tr> <td>Dr. Mrs. Alma Juliet Pamela</td> <td>6-Completed 5-Ongoing</td> </tr> <tr> <td>Dr. Mrs. Sheeba</td> <td>4- ongoing</td> </tr> <tr> <td>Dr. Sr. Irudhaya Mary</td> <td>3- ongoing</td> </tr> <tr> <td>Dr. Mrs. S. Arockia Elizabeth Josephine</td> <td>4 -ongoing</td> </tr> </tbody> </table>	Name	Ph.D.	Dr. Mrs. Joseph Catherine	5-Completed 7-Ongoing	Dr. Mrs. Alma Juliet Pamela	6-Completed 5-Ongoing	Dr. Mrs. Sheeba	4- ongoing	Dr. Sr. Irudhaya Mary	3- ongoing	Dr. Mrs. S. Arockia Elizabeth Josephine	4 -ongoing	Yes
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6.3	Major/Minor/Other Research Projects	No. Major/Minor/Other Research Projects has not been initiated in this current year	Yes												

6.4	Papers Presented in 2022-23 (International/ National/ State)	<table border="1"> <thead> <tr> <th>Name</th> <th>International</th> <th>National</th> <th>State</th> </tr> </thead> <tbody> <tr> <td>Dr. Joseph Catherine</td> <td>-</td> <td>2</td> <td>-</td> </tr> <tr> <td>Dr.A.Alma Juliet Pamela</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Dr.K.A.Sheeba</td> <td>1</td> <td>-</td> <td>--</td> </tr> <tr> <td>Dr. P.Caroline Jeba Sorna</td> <td>1</td> <td>1</td> <td>-</td> </tr> <tr> <td>Dr.B.Annapoorani</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Dr. J. Annapriya</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Dr.J. Jain Shanthini</td> <td>2</td> <td>1</td> <td>-</td> </tr> <tr> <td>Mrs.J.Rubina</td> <td>-</td> <td>2</td> <td>-</td> </tr> <tr> <td>Dr.Sr.Irudhaya Mary</td> <td>1</td> <td>1</td> <td>-</td> </tr> <tr> <td>Dr.S.Arockia Elizabeth Josephine</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Dr.Sr.Sheeja Vayola</td> <td>-</td> <td>1</td> <td>-</td> </tr> <tr> <td>Dr.C. Bagyalakshmi</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Mrs.F.Dafini Pinky</td> <td>2</td> <td>-</td> <td>-</td> </tr> <tr> <td>Dr.K. Mangai</td> <td>-</td> <td>2</td> <td>-</td> </tr> <tr> <td>Dr.L. Annie Kavitha</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Mrs.M.Merlin Therasa</td> <td>-</td> <td>3</td> <td>-</td> </tr> <tr> <td>Mrs.C. Sasikala</td> <td>2</td> <td>3</td> <td>-</td> </tr> <tr> <td>Dr.G.Umamageswari</td> <td>-</td> <td>1</td> <td>-</td> </tr> <tr> <td>Dr.K.A.Sheela</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Dr.Santhana Lakshmi</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Dr. Sr. Nirmal Grace Rani</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>Mrs. Selvi Anita Mary</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table>				Name	International	National	State	Dr. Joseph Catherine	-	2	-	Dr.A.Alma Juliet Pamela	-	-	-	Dr.K.A.Sheeba	1	-	--	Dr. P.Caroline Jeba Sorna	1	1	-	Dr.B.Annapoorani	-	-	-	Dr. J. Annapriya	-	-	-	Dr.J. Jain Shanthini	2	1	-	Mrs.J.Rubina	-	2	-	Dr.Sr.Irudhaya Mary	1	1	-	Dr.S.Arockia Elizabeth Josephine	-	-	-	Dr.Sr.Sheeja Vayola	-	1	-	Dr.C. Bagyalakshmi	-	-	-	Mrs.F.Dafini Pinky	2	-	-	Dr.K. Mangai	-	2	-	Dr.L. Annie Kavitha	-	-	-	Mrs.M.Merlin Therasa	-	3	-	Mrs.C. Sasikala	2	3	-	Dr.G.Umamageswari	-	1	-	Dr.K.A.Sheela	-	-	-	Dr.Santhana Lakshmi	-	-	-	Dr. Sr. Nirmal Grace Rani	-	-	-	Mrs. Selvi Anita Mary	-	-	-	Yes
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		Dr.L. Annie Kavitha	-	-	-																																																																																													
		Mrs.M.Merlin Therasa	-	-	-																																																																																													
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Dr.K.A.Sheela	-	-	-																																																																																															
Dr.Santhana Lakshmi	-	-	-																																																																																															
Dr. Sr. Nirmal Grace Rani	-	-	-																																																																																															
Mrs. Selvi Anita Mary	-	-	-																																																																																															

6.6	Seminars/Workshops/ Training Programme Participated by the Faculty in 2022-2023 (International/ National/ State)					Yes
		Name	International	National	State	
		Dr. Joseph Catherine	-	-	-	
		Dr. A.Alma Juliet Pamela	-	-	-	
		Dr.K.A.Sheeba	-	1	-	
		Dr. P.Caroline Jeba Sorna	2	2	-	
		Dr.Mrs.B.Annapoorani	-	-	-	
		Mrs.J. Annapriya	1	3	-	
		Dr.J. Jain Shanthini	1	3	-	
		Mrs.J.Rubina	1	7	2	
		Dr.Sr.Irudhaya Mary	2	4	-	
		Dr.S.Arockia Elizabeth Josephine	-	8	-	
		Dr.Sr.Sheeja Vayola	2	8	-	
		Dr.C. Bagyalakshmi	2	7	-	
		Mrs.F.Dafini Pinky	-	2	2	
		Dr.K. Mangai	2	4	1	
		Dr.L. Annie Kavitha	1	4	-	
		Mrs.M.Merlin Therasa	1	7	2	
		Mrs.C. Sasikala	1	4	2	
		Mrs.G.Umamageswari	-	2	-	
Dr.K.A.Sheela	-	-	-			
Dr.Santhana Lakshmi	-	-	-			
Dr. Sr. Nirmal Grace Rani	-	-	-			
Mrs. Selvi Anita Mary	-	-	-			

6.7	Books Published in 2022-2023 (Single Author/ Co Author)	<ul style="list-style-type: none"> • Dr. Sr. Irudhaya Mary, Asst. Prof. of English, published a chapter on “Education For Sustainable Development” on the topic “Education For Building a Sustainable World”, August 2022, IQAC, Annamalai University. ISBN: 978-93-92042-15-7 • Dr. Sr. Irudhaya Mary, Asst. Prof. of English, published a chapter on “Professionalisation of Teacher Education Recent Trends & Future Perspectives” on the topic “Education Policy: NEP 2020 with Reference to Teacher Education”, August 2022, Shanlax Publication. ISBN: 978-93-94899-85-8 • Dr. Sr. Irudhaya Mary, Asst. Prof. of English, published a chapter on “Gen Z Teachers Dreams and Challenges” on the topic “Gen Z Learners: Characteristics, Expectations and Problems” April 2023, Aasaan Publications, St. Xavier’s College of Education, Palayamkottai. ISBN: 978-93-841921-9-8 • Dr. Mrs. Caroline Jeba Sorna, Asst. Prof. of Mathematics, published a chapter on “Education For Sustainable Development” on the topic “Global Strategies towards youth empowerment”, August 2022, IQAC, Annamalai University. ISBN: 978-93-92042-15-7 • Dr. Mrs. Caroline Jeba Sorna, Asst. Prof. of Mathematics, published a chapter on “Professionalisation of Teacher Education Recent Trends & Future Perspectives” on the topic “Imparting Creativity into classroom Practice Across the Curriculum”, August 2022, Shanlax Publication. ISBN: 978-93-94899-85-8 • Mrs. J. Rubina, Asst. Prof. of Psychology, published a chapter on “Sustainable growth in Education” on the topic “Self-Confidence Environments for Teaching”, October 2022, Krishna publication House. ISBN: 978-93-90627-43-1 • Dr. Mrs. S. Arockia Elizabeth Josephine, Asst. Prof. of Biology, published a Book on topic “Stress Coping Strategies in Relation to Self-Efficacy, Social Support, School Climate and Emotional Stability of High School Students”, August 2022, LuLu Publication, ISBN: 978-1-387-86143-9 	Yes
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		<ul style="list-style-type: none"> • Dr.Sr. V. Sheeja Vayola, Asst. Prof. of Education, published a chapter on “Sustainable growth in Education” on the topic “Gender Equality and Disparities in the Indian Education System”, October 2022, Krishna publication House. ISBN: 978-93-90627-43 -1 • Mrs. F. Dafini Pinky, Asst. Prof. of Commerce, published a chapter on “Sustainable growth in Education” on the topic “Creating Responsibilities and Leadership among students”, October 2022, Krishna publication House. ISBN: 978-93-90627-43-1 • Mrs. M. Merlin Therasa, Asst. Prof. of Education, published a chapter on “Sustainable growth in Education” on the topic “Goal Setting for Learning”, October 2022, Krishna publication House. ISBN: 978-93-90627-43 -1 • Mrs. C. Sasiakala, Asst. Prof. of English, published a chapter on “Sustainable growth in Education” on the topic “Independent Learning”, October 2022, Krishna publication House. ISBN: 978-93-90627-43 -1 • Dr. G. Umamageswari, Asst. Prof. of Education, published a chapter on “Sustainable growth in Education” on the topic “Rural transformation”, October 2022, Krishna publication House. ISBN: 978-93-90627-43 -1 	
6.8	Seminars/Workshops/ Training Programme Conducted in 2022-2023 (International/ National/ State)	<ul style="list-style-type: none"> • One day seminar on concern towards adolescence social problems on 29.03.2023 • One day seminar on competencies and skills development of teachers on 28.03.2023 • A workshop on instructional aids on 23.03.2023 • International womens day on 08.03.2023 • Two-day orientation programme on 26.10.2022 & 27.10.2022 • One day faculty development programme on 06.08.2022 • Two-day capacity development programme on 04.08.2022 & 05.08.2022 • One day faculty development programme on 30.07.2022 • One day workshop on right to education on 03.06.2022 • A session on demonstration on paper art on 01.06.2022 	Yes

6.9	Attended Refresher Course and Orientation Course	<table border="1"> <thead> <tr> <th>Name of the staff</th> <th>Programme</th> <th>Sponsored by</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">NIL</td> </tr> </tbody> </table>	Name of the staff	Programme	Sponsored by	Date	NIL				Yes
		Name of the staff	Programme	Sponsored by	Date						
NIL											
6.10	Record of the Visitors	The Resource person whoever visit the college for various events and activities write their experience on the visit in the visitors note book	Yes								

VII PH.D.

	Item	Details	Status
7.1	Admission for Ph.D. done as per UGC norms?	Yes	Yes
7.2	The students undergo coursework as per UGC norms?	Yes. The students undergo coursework according to UGC norms	Yes
7.3	Research colloquia (RC) conducted	To give Exposure to students on Research various lectures, seminars and workshop are organized by the college	Yes
7.4	The progress of research scholars periodically monitored by the Doctoral Committee	Yes. research scholars periodically monitored by the Doctoral Committee	Yes

VIII-EXTENSION ACTIVITIES

	Item	Details	Status																
8.1	Functional MOU with Nat./International Institutions/Industry.	<p>MOU Between Stella Matutina College of Education (Autonomous) Ashok Nagar, Chennai and N.K.T. National College of Education for Women, Triplicane, Chennai.</p> <ul style="list-style-type: none"> Choice based add-on courses on sign language and communication skills were offered in the First Semester. Choice based add-on courses on yoga and early childhood were offered in the Second Semester. 	Yes																
8.2	NSS	<p>National Service Scheme Conduct various socially responsible activities to the students. The report of each event is maintained by the coordinator of the NSS.</p> <table border="1"> <tbody> <tr> <td>05.05.2023</td> <td>“Right to Education Workshop”</td> </tr> <tr> <td>02.05.2023</td> <td>“RTE Awareness Camping”</td> </tr> <tr> <td>29.03.2023</td> <td>“Awareness on Segregation of Waste and Menstrual Hygiene”</td> </tr> <tr> <td>10.03.2023</td> <td>“Health Talk about Basic Life Support”</td> </tr> <tr> <td>08.03.2023</td> <td>“International Womens Day Celebration”</td> </tr> <tr> <td>07.03.2023</td> <td>“Blood Donation Campaign”</td> </tr> <tr> <td>06.03.2023</td> <td>“Awareness Talk on Violence Against Women”</td> </tr> <tr> <td>03.03.2023</td> <td>“Visit to Old Age Home”</td> </tr> </tbody> </table>	05.05.2023	“Right to Education Workshop”	02.05.2023	“RTE Awareness Camping”	29.03.2023	“Awareness on Segregation of Waste and Menstrual Hygiene”	10.03.2023	“Health Talk about Basic Life Support”	08.03.2023	“International Womens Day Celebration”	07.03.2023	“Blood Donation Campaign”	06.03.2023	“Awareness Talk on Violence Against Women”	03.03.2023	“Visit to Old Age Home”	Yes
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07.03.2023	“Blood Donation Campaign”																		
06.03.2023	“Awareness Talk on Violence Against Women”																		
03.03.2023	“Visit to Old Age Home”																		

		03.03.2023	“Weight Loss Diets-How Its Affecting The Nutrition Of The Youngsters”	
		02.03.2023	“Distribution of Sanitary Napkin”	
		Feb, 2023	“Bird Feeding Activity”	
		13.02.2023	“Maintenance of Green Campus”	
		Feb, 2023	“Cleanup Drive”	
		27.02.2023	“Eye Donation Awareness”	
		30.01.2023	“Dental Camp”	
		26.01.2023	“Republic Day Celebration”	
		25.01.2023	“National Voters Day”	
		08.01.2023	“Pongal Celebration”	
		20.12.2022	“Bring Out Confidence -REXONA”	
		05.12.2022	“Soil Day”	
		02.12.2022	“International World AIDS Day” – Human Chain & Postern Making	
		01.12.2022	“International World AIDS Day”	
		29.11.2022	“ECO CHAMP And Young Scientist”	
		29.11.2022	“Medical Camp”	
		29.11.2022	“Cancer Awareness”	

		28.11.2022	“Organic Waste Compost”
		28.11.2022	“SWACHH BHARAT Mission”
		26.11.2022	“Constitutional Day”
		25.11.2022	“Climate Change”
		24.11.2022 & 25.11.2022	“Post Office Savings Bank / Insurance Schemes”
		09.11.2022	“Safe And Economical Usage Of Petroleum” (Domestic Workshop)
		09.11.2022	“You run, they learn” - BHUMI NGO
		09.11.2022	“Financial Literacy and Awareness”
		30.10.2022 to 06.11.2022	“Central Vigilance Commission - Integrity Pledge”
		30.10.2022	“Walk In Pink @ Namma Chennai 2020”
		22.10.2022	“Network For Chennai People Living With HIV/AIDS”
		28.09.2022	“Volunteering Work With Social Activist”
		24.09.2022	“Right To Education -Workshop”
		15.08.2022	“75 th Independence Day Celebration”
		13.08.2022 to 15.08.2022	“HAR GAR TRANGA”

		13.08.2022	“Swachh Bharat-Cleaning”	
		13.08.2022	“Honoring Covid Warriors”	
		12.08.2022	“Tricolour Food Festival”	
		11.08.2022	“Seed Ball Making”	
		11.08.2022	“Go Green -Pledge”	
		11.08.2022	“Paper Bag Making”	
		11.08.2022	“Awareness Talk on Go Green India”	
		10.08.2022	“Conducting Competitions and Cultural Programs in perumbakkam Higher Secondary School”	
		09.08.2022	“Awareness on 75th Independence Day in Neighbourhood”	
		07.08.2022	“Poster Making Competition”	
		06.08.2022	“Covid Vaccination Camp”	
		06.08.2022	“Movie – The Bhagat Singh”	
		04.08.2022	“Realization of Unsung Freedom Fighters with School Children”	
		03.08.2022	“Orations On The 75 th Independence Day”	
		02.08.2022	“Raising the Next Generation”	
		02.08.2022	“Drill Display”	

		01.08.2022	“Celebrating 75 th Indepence in Raj Bhavan”	
		27.07.2022	“Pledge On - Say No To Drugs”	
		15.06.2022	“World Elder Abuse Awareness Day”	
		03.06.2022	“Right To Education –Workshop”	
8.3	Red Ribbon Club Activities	<p>The Red Ribbon Club conducts meeting twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the RRC coordinator.</p> <ul style="list-style-type: none"> • Participated in volunteering programme organized by New Vision Foundation for HIV affected children on 22.10.2022. • Conducted Competition on “World AIDS Day” on 01-12-2022 • Created awareness by forming human chain in the form of AIDS symbol to commemorate World AIDS Day on 01.12.2022 • Went on a rally on 25.03.2023 to create awareness on “Blood Donation” 		Yes
8.4	Women Cell Activities	<p>The Women’s Cell conducts meeting twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the Women’s Cell Secretary.</p> <ul style="list-style-type: none"> • Visit to KakumKarangal old age home on 03.03.2023 • Awareness talk on violence against women on 06.03.2023 • Organised “Blood Donation Camp” on 07.03.2023 • Celebrated “International Womens Day” on 08.03.2023 • Went on a rally on 25.03.2023 to create awareness on “Blood Donation” 		Yes

8.5	Eco- Club	<p>The ECO Club conducts meeting twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the ECO Club Secretary</p> <ul style="list-style-type: none"> • “Seed Ball Making” on 11.08.2022 • “Paper Bag Making” on 11.08.2022 • “Awareness Talk on Go Green India” on 11.08.2022 • “Climate Change Rehabilitating Planet Earth” on 25.11.2022 • “Organic Waste Compost” on 28.11.2022. • “Swachh BharatAbiyan” on 28.11.2022 	Yes
8.6	Youth Red Cross	<p>The Youth Red Cross conducts meeting twice a year and action plan for year is discussed in the meeting. The minutes of the meeting and the reports of the implemented activities are maintained by the YRC coordinator</p> <ul style="list-style-type: none"> • Swatch Bharat Clean India Mission cleaning programme was conducted on our college campus during Citizenship Camp on 28.11.2022. • On 11.12.2022 Dental camp was conducted on our college campus by SRM Hospital, Chennai. • A hand on training programme on Basic Life Support and First Aid was organized in association with Indian Red Cross Society on 25.03.2023. • On 2nd May, 2023 World Asthma Day was observed during Morning Assembly. • The Youth Red Cross of Stella Matutina College of Education organized an online ‘Youth Red Cross E-Quiz’ on 08.05.2023. 	Yes

8.7	Departmental Club	<ul style="list-style-type: none"> ➤ Wild Life Week Celebration was organized from (01.12.2022 to 07.12.2022) by the Department of Biological Science, the student teachers were exposed to various aspects of safe guarding wild life and Environment through <ul style="list-style-type: none"> • Special Talks, • Quiz, • Essay Writing Competition and • Exhibitions. ➤ Model Making Competitions are held respectively for the <ul style="list-style-type: none"> • Departments of Mathematics, • Departments of Physical Science and • Departments of Biological Science. 	Yes
8.8	Celebration of Important Days	<ul style="list-style-type: none"> • 75th Independence Day • Teachers Day • Diwali • Wild Life Week • Our Lady of Presentation Feast • Christmas • Pongal • Republic Day • Founders Day • International Womens Day 	Yes

IX-LEARNING RESOURCE

	Item	Details	Status																								
9.1	Access timings of the library	9.00AM to 4.30 PM	Yes																								
9.2	Availability of Previous years Question papers	The Controller of Examination Department Maintains the previous year question papers	Yes																								
9.3	Availability of books in the library	<table border="1" data-bbox="882 459 1624 683"> <thead> <tr> <th data-bbox="882 459 1196 496">Items</th> <th data-bbox="1196 459 1335 496">Existing</th> <th data-bbox="1335 459 1453 496">Newly</th> <th data-bbox="1453 459 1624 496">Total</th> </tr> </thead> <tbody> <tr> <td data-bbox="882 496 1196 533">Text Book</td> <td data-bbox="1196 496 1335 533">22,001</td> <td data-bbox="1335 496 1453 533">168</td> <td data-bbox="1453 496 1624 533">22,169</td> </tr> <tr> <td data-bbox="882 533 1196 569">Reference Book</td> <td data-bbox="1196 533 1335 569">-</td> <td data-bbox="1335 533 1453 569">-</td> <td data-bbox="1453 533 1624 569">-</td> </tr> <tr> <td data-bbox="882 569 1196 606">Journals</td> <td data-bbox="1196 569 1335 606">-</td> <td data-bbox="1335 569 1453 606">21</td> <td data-bbox="1453 569 1624 606">21</td> </tr> <tr> <td data-bbox="882 606 1196 643">Donated Books</td> <td data-bbox="1196 606 1335 643">365</td> <td data-bbox="1335 606 1453 643">-</td> <td data-bbox="1453 606 1624 643">365</td> </tr> <tr> <td data-bbox="882 643 1196 679">Magazine</td> <td data-bbox="1196 643 1335 679">-</td> <td data-bbox="1335 643 1453 679">-</td> <td data-bbox="1453 643 1624 679">-</td> </tr> </tbody> </table>	Items	Existing	Newly	Total	Text Book	22,001	168	22,169	Reference Book	-	-	-	Journals	-	21	21	Donated Books	365	-	365	Magazine	-	-	-	Yes
Items	Existing	Newly	Total																								
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9.4	Laboratories	<p data-bbox="882 724 1809 879">Psychology Lab The psychology lab is equipped with psychological test materials and apparatus which are being used both for research work and for training the teachers in the usage of administration of psychological test.</p> <p data-bbox="882 916 1809 1066">Physical Science Lab The lab is also utilized to prepare working and non-working models. The science students also rehearse the experiments that they would be teaching during their practice Teaching.</p> <p data-bbox="882 1091 1809 1209">Biology Lab The lab is well-equipped and properly maintained. The old and broken items are replaced every year and a stock register is maintained.</p> <p data-bbox="882 1241 1809 1375">Geography Lab The lab is well-equipped and properly maintained non-working models are utilized by the geography major students.</p>	Yes																								

X-STUDENT SUPPORT ACTIVITIES

	Item	Details	Status												
10.1	Physical Education Department	<ul style="list-style-type: none"> The events and activities are recorded and maintained by the physical directress The students participated in the inter-collegiate competitions held during 10.02.2023 and 11.02.2023 at St. Christophers College of Education and Won the overall championship. 	Yes												
10.2	Co-Scholastic activities conducted	<table border="1"> <tbody> <tr> <td>17.10.2022 - 31.10.2022</td> <td>Student Induction Program was Conducted for the I year B.Ed.,</td> </tr> <tr> <td>19.10.2022 & 20.10.2022</td> <td>Introduction day for the 1st year B.Ed. students</td> </tr> <tr> <td>30.03.2023 to 31.03.2023</td> <td>Talent Day</td> </tr> <tr> <td>08.12.2022</td> <td>Annual SportsDay</td> </tr> <tr> <td>28.11.2022 to 30.11.2022</td> <td>Annual Citizenship Camp</td> </tr> <tr> <td>24.04.2023</td> <td>College day</td> </tr> </tbody> </table> <p>Students participated in various intercollegiate competitions and won prizes.</p>	17.10.2022 - 31.10.2022	Student Induction Program was Conducted for the I year B.Ed.,	19.10.2022 & 20.10.2022	Introduction day for the 1st year B.Ed. students	30.03.2023 to 31.03.2023	Talent Day	08.12.2022	Annual SportsDay	28.11.2022 to 30.11.2022	Annual Citizenship Camp	24.04.2023	College day	Yes
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08.12.2022	Annual SportsDay														
28.11.2022 to 30.11.2022	Annual Citizenship Camp														
24.04.2023	College day														

10.3	Placement cell	<ul style="list-style-type: none"> • The Placement Cell organize Campus interview to the II yr. B.Ed. Students during their final Semester. • The campus interview for the academic year was conducted on the 02.03.23 and 11.03.2023. • 14 institutions participated and recruited students. • The report of the Campus Interview is maintained by the Placement cell officer. 	Yes
10.4	Alumni Association	<ul style="list-style-type: none"> • Alumni Association Meeting was held on 13.08.2022. • Stella Matutina Alumni Association organized Motivational Talk on “Transformative Teacher” by Mrs. Xavier Geetha, (Batch: 1995 – 1996), B.T.Asst, English, The Madras Seva Sadan Hr. Sec. School, Chennai on 20.10.2022. • Our alumna Dr. UginRositta, an assistant professor at the University of Madras, gave a motivational speech on "Become a Teacher" on 29.10.2022. • Asmitha.R (2018-2020), Maria Xavier Josesrija.R (2019-2020), Ida Ruby. R (2015-2017), Janet Rosemary.B (2018-2020), and Pavithra.V (2018-2020). Served as a Judge for the Talent Day Competition on March 30and 31, 2023. 	Yes
10.5	Grievance Redressal Cell	<ul style="list-style-type: none"> • Awareness programmes on guidelines for redressal of student grievances by Dr. Jain Shanthini, Dean of Student Affairs, SMCE on 21.10.2022. 	Yes

		<ul style="list-style-type: none"> • Grievance redressal meeting for I-year B.Ed. students was held. • Awareness Talk on “Stranger Danger in Social Media” by Mrs. Uma Shree, Director - Global Program Management, ATOS, Chennai on 29.10.2022. • Grievance redressal meeting for II-year B.Ed. students was held on 10.05.2023. 	
10.7	Anti-Ragging cell	<ul style="list-style-type: none"> • Conducted anti-ragging committee meeting on 07.03.2023. • Organized awareness programme on Anti-Ragging for the I year B.Ed. students on 13.02.2023. • Monitoring anti-ragging activities in the college as well as in the hostel. 	Yes
10.8	Special Lectures	<ul style="list-style-type: none"> • Capacity Building Programme was held on 03.08.2022 and 04.08.2022 for the II year B.Ed. students • A special talk on “Constitutional Values” was given by Mr. Simon, Junior Advocate from Chennai Legal Solutions on 21.10.2022 • A talk on “Holistic Living ” was given Mr.VimalThiyagarajan, Founder of Positive Training Academy, Chennai on 28.10.2022 • A talk on “Economical Usage of Petroleum products” on 09.10.2022 • A lecture on “Financial Management” was held on 09.11.2022 • A lecture on “Personal Hygiene – REXONA” was held on 20.11.2022 • A talk about “Problems faced by Transgender” was held on 09.02.2023 	Yes

<p>10.9</p>	<p>Awards received by the faculty</p>	<ul style="list-style-type: none"> • Received “Academic Excellence” by Dr. Joseph Catherine • Received “Best Research Supervisor” by Dr. A. Alma Juliet Pamela • Received “Outstanding Faculty” by Dr. K. A. Sheeba • Received “Best Human Engineer” by Dr. P. Caroline Jeba Sorna • Received “AsiriyaSemmalVirudhu” by Dr. B. Annapoorani. • Received “Best Dynamic Teacher Educator” by Dr. J. Annapriya • Received “Best Student Counsellor” by Mrs. J. Rubina • Received “Distinguished Educationist” by Dr. Sr. Irudhaya Mary • Received “Academic Excellence” by Dr. S. Arockia Elizabeth Josephine • Received “Excellence in Teaching” by Dr. C. Bagyalakshmi • Received “Digital Educator” by Mrs. F. Dafini Pinky • Received “Best Outstanding Faculty” by Dr. L. Annie Kavitha • Received “Excellence in Online Teaching” by Mrs. M. Merlin Therasa • Received “Outstanding Lecturer” by Mrs. C. Sasikala. • Received “Emerging Ingenious Teacher Educator” by Dr. G. Umamageswari 	<p>Yes</p>
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XI-GOVERNANCE AND LEADERSHIP

	Item	Details	Status
11.1	Functioning of Committees in Administration and Minutes of the various committee meetings	The College has the following Committee: i. Admission Committee ii. Planning and Evaluation Committee iii. Examination Committee iv. Academic Audit Committee v. Curriculum Development Committee vi. Grievance Redressal Committee vii. Library Committee viii. Students Welfare and Monitoring Committee ix. Anit-Ragging Committee x. Anti-Sexual Harassment Committee xi. Finance Committee xii. Student Induction Committee xiii. Website Development Committee xiv. Magazine Committee xv. Calendar Committee xvi. Scholarship Committee xvii. Research and Development Committee xviii. Women's Cell xix. Placement Cell/ Career Guidance xx. Parents Teacher Association xxi. Alumni Association xxii. Youth Red Cross xxiii. Red Ribbon Club xxiv. ECO-Club xxv. National Service Scheme (NSS)	Yes

11.2	Awards / Achievements by the institution	<ul style="list-style-type: none"> • Received “Best NSS Unit Chennai Region”, from Tamil Nadu Teachers Education University. • Received an award of honor from Bhumi foundation towards “Social Responsibility”. 	Yes
11.3	Whether financial auditing is conducted every year	The financial audit is being conducted every academic year.	Yes
11.4	Implementation of e governance in various areas of the institution	<ul style="list-style-type: none"> • Planning and development • Administration • Finance and accounts • Student admission and support • Examination system • Digital attendance for students 	Yes

XII – INFORMATION TECHNOLOGY INITIATIVES

	Item	Details	Status
12.1	e-classrooms	Classrooms are provided with Projectors and Smart Boards	Yes
12.2	No. of computers – for teachers	04	Yes
12.3	No. of computers – for students	66	Yes
12.4	No. of computers – research scholars	Research Scholars are provided with computer in Research Reference room	Yes
12.5	Micro Teaching Lab	The lab is well-equipped and properly maintained and the students practice their Micro teaching skills.	Yes

Recommendation/ Suggestions by Academic Advisors:

- Documentation has been done in an effective manner highlighting all curricular and co-curricular activities carried out during the academic year 2022-2023.
- The Outcome based curriculum and the Dynamic course plan has been prepared well, few modifications are suggested herewith to be carried out in the dynamic course plan in arriving at the course outcomes.
- Outcome based curriculum and Dynamic course plan aspects may be highlighted effectively in the Academic Audit Report.
- It is suggested to distribute the elective courses evenly in the I, II and IV semesters instead of being offered only in the IV semester.
- With regard to the presentation of the library details, a specified format highlighting Books, Titles, Journals, Documents, Reference Books, Magazines may be done.
- Magazines and Journals that have been purchased from International, National and State Agencies; NCTE, NCERT, IGNOU, NUEPA, Pondicherry Psychology Association, Madras Psychology Association, ELTAI, SAGE publications (South East Asian Edition), APA Journal, Adult Education Council etc may be highlighted.
- Courses offered based on Blended learning mode may specifically be highlighted with the components and practices that are being followed by the institution.
- Publication in research journals may specifically be presented based on the UGC care-listed/Refereed or Non-Refereed journals.
- Extension activities may be grouped / classified based on the curricular / co-curricular weightage.
- Research Co-ordination and Monitoring Cell / Committee may be constituted to extend guidance and support to the newly inducted research guides.
- The concept of conducting Entry Level Entrance Test (ELET) is highly appreciable;
- Induction training given to the B.Ed. students at the entry level may specifically be mentioned as Student Induction Programme (SIP) as defined by UGC.
- Establishment of Instructional Studio may be highlighted.

Signature by the Principal

Catherine
Principal
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Signature by the Academic Advisors

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